

# MAGIC ME | VOLUNTEER OPPORTUNITY: JOIN OUR BOARD!

**Magic Me** is an arts charity that brings the generations together to build a stronger, safer community. We are looking for a Community Ambassador to join our board of trustees...



## Could it be you?

If you answer **yes** to one or more of these questions, we would love to hear from you!

- Do you feel passionately about strengthening communities and bringing people together?
- Are you interested in how arts and creative work can influence society?
- Do you want to use your skills, ideas and voice to make positive changes in people's lives?
- Do you enjoy engaging with big ideas?
- Have you been active in a volunteering role before? (Involvement in a religious organisation, a school/playgroup or a shared interest/campaigning group)
- Do you have time in your daily life which you would like to use for a positive shared goal?

## What can we offer you?

- A chance to see how a groundbreaking arts organisation runs from the inside.
- An experience which will deepen your understanding of governance in the charity sector and contribute to your professional development.
- The opportunity to use your life experiences to shape and influence Magic Me as we grow and expand.

You **do not need** to work in the arts or charities, **nor** have previous experience of being on a board.

We encourage applications from people of any age (16+), representing all levels of experience and backgrounds.

## APPLICATION PROCESS

The new board member will be chosen through an application/interview process. It's important that you get to meet us and feel confident that we are a good fit for your life and your time commitments.

- **Step 1:** Express an interest. Email [recruitment@magicme.co.uk](mailto:recruitment@magicme.co.uk) or call **020 3222 6064**  
Or attend a **drop-in session** and meet current board members & ask any questions about the role.
- **Step 2:** Send a letter/email to tell us a bit about you and why you are interested in becoming a trustee at Magic Me
- **Step 3:** Come and meet us for a conversation/interview about the role and how it might work for you & us.

## DROP-IN SESSIONS TO LEARN MORE!

### Mulberry and Bigland Centre



**Sept 12** (2-330pm) and  
**Sept 24** (11am-1230pm)

15 Richard St, London E1 2JP

### Poplar Union



**Sept 5** (6-730pm)  
2 Cotall St, Poplar,  
London, E14 6TL

# FREQUENTLY ASKED QUESTIONS

## WHAT IS A BOARD OF TRUSTEES?

Every charity must have a board of trustees, made up of volunteers. This group of people ensure that the charity is managing its money wisely, paying and treating its staff appropriately, and carrying out the work that it sets out to do with integrity. A board of trustees does not run the charity on a day to day basis, but oversees the big decisions and makes sure that the charity keeps to its core values.

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## HOW MUCH TIME AND MONEY IS INVOLVED?

**Being a trustee is a volunteer position**, which means you are not paid for your time. By law, charity trustees cannot be paid for their time and work. However, you may be able to be reimbursed for your expenses, i.e travel expenses to and from meetings or childcare.

*Magic Me* holds one board meeting every three months which you would need to attend, alongside a few other meetings and events. Realistically, with a variety of meetings and planning, being a board member for *Magic Me* would take up around **half a day per month** of your time.

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## HOW DO I LEARN MORE?

Contact Magic Me to discuss!

- Email: [recruitment@magicme.co.uk](mailto:recruitment@magicme.co.uk)
- Phone: **020 3222 6064**
- Drop-In Sessions:

Key dates:

Sunday 29th Sept	Deadline for applications
Monday 7th Oct	Interviews for Community Ambassador Trustee
November 2019	Observe a board meeting
January 2020	Formally serve as a trustee

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